



# SUN CITY ANTHEM VETERANS CLUB

## EXPENSE REIMBURSEMENT FORM

Payable To: \_\_\_\_\_

Date: \_\_\_\_\_

### Items Purchased:

Code	Description	Sales Tax	Total Cost
<b>Total</b>			

### Code for purchases:

Code	Description	Code	Description
01	Office Supplies	05	Equipment Repairs & Maintenance
02	Equipment (less than \$500)	06	Food & Entertainment
03	Equipment (over \$500)	07	Awards
04	Software	08	Charitable Contribution

### Approvals:

	Position	Initials
Frank Bianca	President	
Tony Patire	Vice President	
Laurie DeGarmo	Treasurer	
Don Walsh	Secretary	

For Office Use Only

Check Number: \_\_\_\_\_

Date: \_\_\_\_\_